

**Phoenix Recreation Association
AGM Board meeting
Monday, May 27th, 2019**

1. **Called to order** by Yvonne Dube at 7:16 pm
2. **Present:** Yvonne Dube, Haley Thorne, Jackie Newton, Jennifer Rothwell, Marian Templeton, Whitney Kostiuik, Gerry Munday, Olivia Park, Lisa Krishka, **Regrets:** Rob Bell, Lindsey Taggart,
3. **Approval of agenda for AGM:- Gerry made motion to approve.** 2nd by Whitney. All were in favour.
4. Approval of minutes from the May 28th, 2018 AGM Minutes - Gerry made a motion 2nd by Marion. All were in favour.
5. **Reports**
 - a. **Presidents Report: Yvonne Dube**
 - see attached report for 2019 AGM
 - b. **Vice President Report: Haley Thorne**
 - no report for 2019 AGM
 - c. **Treasurers Report: Jackie Newton**
 - see attached report for 2019 AGM
 - d. **Secretary Report: Jennifer Rothwell**
 - no report for 2019 AGM
 - e. **Hockey Report: Gerry Munday & Rob Bell**
 - see attached report for 2019 AGM
 - f. **Softball Report: Jana More**
 - see attached report for 2019 AGM
 - g. **Baseball Report: Lindsey Taggart**
 - no report for 2019 AGM
 - h. **Pre-school Report - Emily Laycock and Olivia Park**
 - see attached report for 2019 AGM
 - i. **After School Program: Whitney**
 - see attached report for 2019 AGM
 - j. **Youth Convener Report: no convener**
 - k. **Special Events Report: Lisa Krishka**

- see attached report for 2019 AGM

6. Election of New Board Representative for 2019/20

Present board members positions

- President: Yvonne Dube
- Vice-President: Haley Thorne
- Treasurer: Jackie Newton
- Secretary: Jennifer Rothwell
- Hockey Convener: Gerry Munday & Rob Bell
- Softball Convener: Jana More
- Baseball Convener: Jack Bell
- Pre-School Representatives: Emily Laycock and Olivia Park
- Special Events Convener: Marian Templeton
- Canteen Coordinator: Marian Templeton
- Communications Convener: Lisa Krishka

Up for nominations - all positions as per constitution stating one year term on all positions

President: Yvonne Dube is nominated by Whitney Kostiuk. Yvonne accepted the nomination. Yvonne Dube is president by acclamation

Vice-President: Whitney Kostiuk is nominated by Lisa Krishka. Whitney accepted the nomination. Whitney Kostiuk is vice-president by acclamation.

Secretary: Yvonne nominated Jennifer Rothwell. Jennifer accepted the nomination. Jennifer Rothwell is secretary by acclamation.

Treasurer: Marian nominated Jackie Newton. Jackie accepted the nomination. Jackie Newton is treasurer by acclamation.

Hockey: Yvonne nominated Gerry and Rob. Gerry and Rob accepted the nominations. Gerry Munday and Rob bell are hockey convenors by acclamation.

Baseball: Yvonne nominated Jack Bell. Jack accepted the nomination. Jack Bell is baseball convenor by acclamation.

Softball: Jack nominated Jana More. Jana accepted the nomination. Jana More is softball convenor by acclamation

Pre-School Representative: Olivia Park and Emily Laycock are appointed as nursery school representatives.

Special Events: Jennifer nominated Marian Templeton. Marian accepted the nomination. Marian Templeton is appointed Special events coordinator by acclamation.

Communications: Jennifer nominated Lisa Krishka. Lisa accepted the nomination. Lisa Krishka is appointed communication coordinator by acclamation.

Youth Convenor: Marian nominated Chase Ward. No other nominations. Chase Ward is appointed youth convenor by acclamation.

Motion to close elections by Yvonne. 2nd by Lisa. All were in favour

5. Old Business - Tabled to June meeting

6. New Business - no new business

Meeting Adjourned at 7:48 by Yvonne Dube

REPORTS:

PRESIDENT'S REPORT 2019

In 2018/2019, the Phoenix Recreation Association continued to provide the community of Headingley with recreation services through our hockey, baseball and softball programs.

Our Nursery School operated 5 days a week, with 2 dedicated employees.

Community events such as the Halloween Howl, movie nights and spaghetti bingo were well received and more events will continue creating a great sense of community.

Our Winter Carnival raised a significant amount of money for the association despite the change of week due to weather and many compliments were given.

Communication between the Phoenix Recreation Association and community and surrounding areas was provided through our new email list, Facebook page and Instagram.

Going forth, the Phoenix Recreation Association is in a healthy financial situation where we can proceed with giving back to the community. Many ideas have been brought to the table as to what we would like to see constructed and I am hoping that some of the ideas are brought into fruition in 2019/2020.

I am surrounded by the best board – the people that volunteer their time for the Phoenix Recreation Association work tirelessly and endlessly to make sure that their programs run smoothly. Thank you for your dedication. I look forward to working with you all again next year.

To Lindsey, who is leaving the board after a number of years as baseball convenor – I wish you all the best in whatever the future brings you. You will be missed.

To Jackie, who tackled those crazy books and made them make sense – thank you. Your time with us was short but it will not be forgotten.

And let's not forget Haley, who will be stepping down as Vice President. Cheers to you and thank you for all that you've done for Nursery School and this association.

2019 Phoenix Hockey Report - Gerry and Rob

This season saw 163 players register for hockey in Phoenix (134 boys and 29 girls). Phoenix ran the 9-year-old APHA tryouts. Both Gerry and Rob were involved in the team formation process for all APHA teams from Novice A1 through to Midget. Gerry also helped to coordinate the Initiation Program for all 5/6 and 7/8 house league players and facilitated the formation of teams.

At the 5/6 and 7/8 house league and Novice A1 level we continued to implement the new Hockey Canada program with our players participating in 3 v 3 cross ice games (5/6) and half ice (7/8) as well as skill development sessions. Each house league team at the 5/6 and 7/8 level received 1 hour per week from Phoenix ice contract, as well as outdoor ice at Phoenix when weather permitted.

This year saw Corydon withdraw from the ice draft. Kathy Turner and Ed Schoor worked hard to co-ordinate an ice draft for, Phoenix, Westdale, Roblin Park, and Tuxedo for Novice A1 through Bantam.

Phoenix hockey hosted the following teams this year:

3 – 5/6 teams

2 – 7/8 teams

1 - 8A1 team

- 1 – 9A1 team**
- 1 – 10A2team**
- 1 –10A3 team**
- 1 – 12A2 team**
- 1 – Female Peewee A2 Polar Bears Team**

Next season we will be looking to bring someone on board to assist us with the running of the Initiation Program for all house league players and to assist with the team formation of house league teams.

Hockey registration will commence in early August. There is a possibility that a small increase in fees will be needed to match increasing costs. This will be decided at the APHA board level.

**Respectfully submitted,
Gerry Munday and Rob Bell
Phoenix Hockey Convenors**

2019 Headingley Softball REPORT - Jana

I regret that I am unable to attend tonight's AGM but I am coaching my U10 softball team. We are in full swing in the 2019 softball season. Again we have a U10 team playing out here in Headingley on Mondays and Wednesdays as well as a U12 team on Tuesdays and Thursdays throughout May and June. Our registration numbers were down slightly as we had 15 girls register in the 4 age groups. We have a total of 10 teams in St James softball this year being hosted by us, KW and AW. Provincials will take place starting with the U10's here at Blumberg the weekend of June 22nd and continue in the first 2 week-ends of July for the other age groups around Manitoba. We purchased a new set of jerseys for our U10 team and they look great! I look forward to spending another couple years on the board and trying to grow our numbers! Have a great summer!

Jana More

PHOENIX RECREATION ASSOCIATION ANNUAL GENERAL MEETING MAY 27, 2019

PHOENIX NURSERY SCHOOL REPORT

ENROLLMENT AND NUMBERS STAFF

Phoenix Nursery School has generally had a good year. The 2018/2019 fiscal year end budget is unavailable as the accounting was not up to date. Our enrolment numbers were “full” for the 2018/2019 year with 30 kids. The 2019/2020 registration is still on-going, currently we have 19 registered for M/W/F, and 8 for T/Th. Nursery school staff includes Ursula Warkentin as Director and Nancy Cianflone as a Childcare Assistant (CCA).

SUMMARY OF NURSERY SCHOOL ACTIVITIES

In addition to a daily routine that includes free time, outdoor/gym play, circle learning, crafts, and science or creative movement the nursery school has offered additional experiences for its students. This year we had visits from Wee Bee Jammin’ and Ryan Price Magic, and a special Christmas Concert. A field trip to Morning Sound Farms is scheduled for June 20th.

FEES, GRANTS, FUNDRAISING, VOLUNTEERING We have no plan to increase fees or registration costs.

We are eligible for an annual operating grant based on the number of spaces available. We have applied for the 2019/2020 operating grant.

This year we ran two major fundraisers and are currently in the midst of a third. The Peak of the Market vegetable fundraiser was a hit at Christmas time. The nursery school received 50% of the sales, totalling \$455. We partnered with local company Grysiuk Honey for a spring fundraiser selling flavoured honey. The nursery school received \$2.00

per jar sold, totalling \$378. Playing off previous years “Kid 2 Kid” sale, we are in the midst of planning a Town Wide Garage Sale. Lisa has been going above and beyond getting people registered around the community for the event. We plan to have a bake table at the North Hall during the sale and donations from parents of pre-owned children items to sell at a table. We are hoping to have volunteers help run these tables at the sale. We also participated in the Vendor Sale put on by the Rec Association during the holidays; with a bake sale table, run by parent volunteers. The bake table made \$486.50 for the nursery school, overall the fundraiser was successful in making \$1201.90.

With little knowledge of past years parent volunteer inclusion, we agree that this years parent group has been willing to put forth a fair amount of effort at various times when needed and asked. That said, the Community Garage Sale has had little volunteer interest.

WHAT THE YEAR AHEAD LOOKS LIKE

Next year will look a lot like this past year. We are planning to apply for a grant from the Headingley Foundation this July that will hopefully cover the cost of a new “safe floor”, and updated paint, which has been high on Ursula’s wish list this past year. With our valiant fundraising this year, we are hoping to add a few new items to the school, items such as a shelf, grid blocks, puzzles, various themed animals and a felt board were among things discussed with Ursula and Nancy.

Submitted by:

Emily Laycock Olivia Park

Nursery School Reps

Annual Report for After-School Program - Whitney

The After-school program continued into it’s second year and the kids had many fun times completing the activities planned for them. The Program Manager created theme days for the kids to anticipate for each day of the week. We were open every inservice day and had an

average of 5-6 kids each time. We also received a grant from the Headingley Foundation to purchase a cabinet for the program.

Unfortunately the after-school program had many challenges this year. We started off the program with 5 full time and 8 part time and by the spring we were down to 5 part time and 5 full time. Two left us to enroll in the daycare program and one lost interest.

We also had a lot of turn over for staff this year. We started off the year with our initial Program Manager and then hired a second employee to help with supervision. This was because there was such a range in ages and interests, which made it hard to please everyone. The additional employee was also added for safety reasons raised by parents. Eventually we hired a third employee to help out when the hours of our program manager were reduced. That employee did not workout and eventually we had to hire 2 totally brand new employees, as our original employees both resigned. Due to the circumstances around the timing of resignations, we had to pay both employees the same wage, which was not financially sustainable. We eventually had another change over of one staff and also hired another employee as an assistant to the program. We found that having 3 employees (2 part-time) allowed us to better cover when someone had to be away.

This year we also found that weather was not very cooperative. The winter's cold temperatures made the program head inside for many days. This led us to establish a permanent indoor spot in the basement of the community center, which worked well. This made it difficult to enjoy many of the outdoor activities.

Sadly we had to acknowledge that the program was not thriving and we recently made the decision to close the program down. The reasons for this included the difficulty "competing" against the daycare which could offer before school care and now had extra spaces for next year opening up. We also had a problem filling the program with participants and our finances were greatly influenced. Even one less kid was a big loss financially. Another problem was the possibility of having no transportation to the program due to the changes in the bussing distance or at least not knowing until October. Parents would now have to pay for their bussing under the new guidelines as well. Another contributing factor was the fact that parents could not claim the program as childcare in their personal taxes, or so we thought. After some investigation it turns out that we do have a business number and parents are able to claim it in their income tax returns. These tax receipts will be issued once we have our business number reinstated.

It is sad to see the program stop, as the idea behind it was a great one. If there ever is a need for childcare in the community I would not rule out starting the program up again.

Whitney Jensen-Kostiuk

Phoenix After-School Program

Communications Director Report

Hi Everyone!

The purpose of the Phoenix Recreation Association is to develop and coordinate recreation programs AND events that reflect the interests of the community & enhance the quality of life for ALL Headingley residents, regardless of age. We want to ensure we are promoting a sense of community & personal involvement through interactions at our local community events. I set the following goal for myself and my position as Communications Director: increase awareness of the Phoenix Recreation Association and its programs and events to everyone in our community: both young and old, to families currently enrolled in Phoenix rec sports, and to those who's kids will be soon, were once there and also for those who don't enroll on Phoenix sports teams.

To this end, I worked diligently on the website to update old information and make our messaging clear and consistent for everyone, whether you have enrolled in a sport or participated in an event before or not. My goal here was to give as much information as possible to get as many new and returning residents involved and participating in our sports and community events as possible. The website is worked on weekly to ensure information is always current as new events come up.

To increase awareness, I started a Phoenix Recreation Association Facebook page (35), a Headingley Community Events Instagram account (189), and a community mailing list (158). Our social media following, mailing list, and website awareness will only continue to grow with ongoing consistent messaging. We are blessed to have the support of many groups, organizations, and businesses in our community who I work closely with and continue to help me spread the word about our upcoming events and programs. Thank you to the Headingley Times, the Headliner, Bright Beginnings Educare, Phoenix School, MacDonald Headingley Recreation District, and the RM of Headingley to name a few.

This year proved to be a very busy year for our Phoenix Recreation Association. I worked closely with Special Events & Program Convenor, Marian, and her various sub committees, to bring awareness to several existing and new events throughout the year:

- Movie nights have grown in popularity and we've had over 200 in attendance at the last few movies.
- The Halloween Howl was a hit again this year
- The Winter Carnival was a huge success, even with having it rescheduled
- The First annual Spaghetti & Bingo was a sold-out event.
- The upcoming First Annual Community Wide Garage Sale is looking to be very successful
- The upcoming First Annual Slo-Pitch Tourny & FREE Family Fun Day will no doubt be a success

I believe I have achieved the goal I made for myself for the year. Communication has increased, the community is more aware of who we are and the events and programs we offer, and we have increased attendance at our community events.

Thank you all for your help and guidance throughout my term on the board and being so welcoming of a new voice.

Lisa Krichke