

Phoenix Recreation Association

Board Meeting

September 21, 2020

Attending: Lisa Krishka, Jason Miller, Blaine Clapham, Jody Cole, Rob Bell, Jack Bell, Jana More, Marian Templeton, Candice Johnson, Susanne Moore, Yolande Franzman

Not Attending: Gerry Munday

Unconfirmed Attendance:

1. **Call to Order:** 7:05 pm by Lisa Krishka
2. **Motion to approve board meeting minutes from August 17, 2020** by Blaine Clapham, seconded by Marian Templeton. All in Favour. Motion passed.
3. **Reports:** (submitted prior to the meeting and attached at). Discussion of reports noted here.
 - In error. I dated these reports as July 21, 2020. Please correct the date to Sept 21, 2020
- a) **President:**
 - Petition for Skate Park, council will review and advise.
 - Youth Rep-Susanne suggested that the constitution should include the Youth Rep role. This would describe the Boards expectations and guide the person in this role.
- b) **Vice-President:**
 - Discussions are taking place with the RM in regard to the Hockey Hutch and Rinks and COVID protocols. This is an ongoing conversation as protocols change.
 - Jason will get more information on Preschool programs.
- c) **Treasurer:**
 - P&L statement to be submitted with monthly reports but will be in a separate attachment.
 - Budget will be prepared in January 2021 to be approved at the February 2021 meeting. Blaine will include year over year figures on future P&Ls and incorporate the budget onto the P&L next year.
- d) **Secretary:**
 - no discussion
- e) **Hockey:**
 - Welcome to Kris Mutcher (up and coming Hockey Director)
 - At this point Rob recommends that hockey not be tied to any other activities as any unwanted COVID publicity could shut the whole program down.
- f) **Softball:**
 - no additional discussion
- g) **Baseball:**
 - Welcome to Dave Deleurme (up and coming Baseball Convener)
 - Jason will look into getting more information on batting cages and bring a proposal to Yolande.
- h) **Nursery School:**
 - No discussion
- i) **Youth Convener:**
 - Lisa is working on filling this role

j) Special Events:

-Motion to budget \$5 per child registered for the Halloween Scavenger Hunt Loot Bags by Marian Templeton, seconded by Candice Johnson. All in Favor. Motion Passed

k) Communications:

-We still need to fill this important position!

l) RM Council Rep:

-The RM has purchased the house south of the Phoenix Community Club to expand Recreation Space.

m) MHRD Director:

-Canadian Tire Jump Start Grant has been announced. Susanne will forward the information as soon as she gets it.

4. Old Business:

* Constitution Revision – Executive and Suzanne to review. Tabled

5. New Business:

Motion to purchase a slightly used BBQ for PRA events for \$150 by Marian Templeton, seconded by Jason Miller. All in Favour. Motion passed.

-Currently there are 7 Headingley children playing Ringette in St James. Jason will ask Jen and Char to look into getting a Ringette team out of Headingley.

-Susanne recommends that we add a Ringette Convenor role to our Constitution.

The role description would outline the Boards expectations and guide the person in this role.

6. Next Meeting: Oct 19, 2020

7. Adjournment: 8:43 pm by Lisa Krishka

President's Report by Lisa Krishna

PRA New Logo – No update at this time, I will reach out to Jeff Memka in a few weeks as I'm sure he's busy this month as he works in the school system.

- Headingley Foundation Grant Proposal was submitted Sept 15. I requested \$2,000 for the purchase of a portable sound system for the Hockey Hutch: mixer, speakers, mik, cables/stands. We should know by the beginning of October if our proposal is accepted.
- Youth Rep – I met some young ladies that came by my house to have me sign a skate park petition for Headingley. I reached out to their mom and sent Susanne their petition and signatures to bring to the Council meeting on Sept 15. Susanne can update us on the meeting. I was going to engage Jaqueline Sykes (the Mother) and see if she'd be interested in joining the board, as youth leader, mentoring these young ladies as youth reps. There were 4 young ladies involved in the petition, 3 of them go to Phoenix (grade 4 & 5), 1 does not. Thoughts? Do we have any other people in mind to fill this role?
- Communications Director – If anyone knows someone who may be a good fit. Please let me know. I'm going to advertise on Headingley Families that we are looking for help with this role. That I will work with candidate to get them up to speed, etc. Hopefully we find someone who has some interest in learning more about Mailchimp, Facebook/Instagram Page management, making posters, etc.

Vice President's Report by Jason Miller

- Baseball
 - 2020 Season Review (Jack?)
 - 2021 Preparation – plan for similar COVID guidelines
 - New Uniforms needed for 11U
 - Where did the discussion of batting cages end up, previously?
- Hockey
 - Registration – I am interested to know how registration numbers are looking for Headingley players. **Is there any discussion around keeping the players in our club in a cohort for the first part of the season?**
 - Return to Play – **what will need to be done to prepare our rink/hutch/club for the season?** Have discussion began with the RM about running the rink? How can we be best prepared for the ODR to host practices and games/tourneys (if allowed at some point)?
 - Hockey Programming – **Could we provide a hockey program that is less commitment, time-wise and financially?** Headingley players play in APHA and as such follow their programming. This year (for 5/6 hockey) the base fee is \$500, last year's ice fee was \$250 (on top of a base fee of \$400). It is realistic to plan for 5/6 year old hockey to cost a minimum of \$750 this season. Also, the program includes 4-6 ice times per week for 4/5 months. So, a family who wants their 5 year old to try hockey has to commit \$750 and to over 60 ice times. Are we cutting out people who may want to play, but can't afford it (time/money)? Is there something we can offer at the ODR? Jackrabbits is an option for

people – if they want to go to Sturgeon Heights or Roblin Park. Can we offer something similar in Headingley?

- **INDOOR Community Centre Programming – What program CAN operate inside the Auditorium? Or, how can we gain access to the school gym (COVID details aside)?** I understand that The MHRD runs activities such as this, but should we push/promote/offer in our town? School gym and CC Auditorium being our only indoor spaces for Recreation activities, can we have a list of activities we could operate inside? It is not that difficult to follow COVID guidelines and we could start with low numbers. Surely tag games and other games with limited equipment is allowed? Here are some resources to get started on ideas:
 - Fit Kids/Healthy Kids - <https://fitkidshealthykids.ca/>
 - High Five - <https://www.highfive.org/>
 - Sport Ball - <https://www.sportball.ca/winnipeg/>
 - Baseball 5 - <https://baseball5.wbsc.org/>

Treasurer's Report by Blaine Clapham

- Nothing out of the ordinary regarding day to day operations, obviously we have very limited activity during the summer
- I have contacted Payworks, we will keep our account open for now to process T4's. There is no cost of leave the account active, there will be a cost for T4's (I may decide to do them myself)
- WCB has been notified of our changes regarding staff. I have not closed the account at this time.
- Have finally received instructions from the Credit Union for getting Jason and Lisa set up with signing authority, if not done by the meeting this should be completed soon. Once they have signing capabilities, I will contact the Credit union to remove the previous signing officers.
- Please see current Profit and Loss submitted with this report
 - Discussion question – how often does the board want/need to see statements.

PHOENIX RECREATION ASSOCIATION INC

Profit and Loss

April - August, 2020

	Total
INCOME	
Revenue	
Childcare Programs	
Nursery School	
Inclusion Support Grant	1,320.00
Tuition and Registration	-240.00

Total Nursery School	\$	1,080.00
Total Childcare Programs	\$	1,080.00
Other Revenue		
Interest Earned		437.60
Total Other Revenue	\$	437.60
Youth Sports Programs		
Hockey		
Registration Fees		6,518.78
Total Hockey	\$	6,518.78
Total Youth Sports Programs	\$	6,518.78
Total Revenue	\$	8,036.38
Total Income	\$	8,036.38
GROSS PROFIT	\$	8,036.38
EXPENSES		
Expenses		
Childcare Programs		
Nursery School		
Salaries		1,279.69
Total Nursery School	\$	1,279.69
Total Childcare Programs	\$	1,279.69
Special Events		
19 Day Challenge		500.00
Total Special Events	\$	500.00
Youth Sports Programs		
Baseball		
Supplies and Equipment		355.98
Total Baseball	\$	355.98
Softball		
Equipment & Uniforms		2,054.80
Total Softball	\$	2,054.80
Total Youth Sports Programs	\$	2,410.78
Total Expenses	\$	4,190.47
Operations		

Administration		
Dues and Subscriptions		71.25
Miscellaneous		808.91
Supplies		56.13
Total Administration	\$	936.29
Interest and Bank Charges		45.25
Total Operations	\$	981.54
Total Expenses	\$	5,172.01
PROFIT	\$	2,864.37

Thursday, Sep 17, 2020 07:23:45 PM GMT-7 - Accrual Basis

Secretary's Report by Jody Cole

The "Presidents New Meeting Prep Protocol" will result in shorter board meetings with the focus on the future. Thank you for volunteering and for making Headingley great.

Please feel free to contact me should I misrepresent any information in my reporting and I will gladly correct.

Hockey Report by Gerry Munday and Rob Bell

- Rink dividers have been delivered to South Hall. Thanks Marian!
- Gerry as ordered a new set of home and away jerseys for our 7/8 House League program
- Gerry/Rob have been working with the APHA board to develop return to play protocols and submit report to Hockey Winnipeg. Currently hockey in Manitoba is in phase 2 which allows small group training, tryouts, and small area games with a maximum roster size of 19 players allowed on the ice at a time. Phase 3 will allow a return to game play. Currently there is no date set for that, but November 1st has been suggested as a goal.
 - While in Phase 2 there will be no games, exhibition games, etc. Teams (Cohorts) will not mix with other teams.
 - U9 A1 and up will have players placed on Winterhawks teams
 - House league will be out of Phoenix as it has been in the past
- Travel outside the province/country and Winter carnivals are currently not permitted. This will be re-evaluated in the New Year.
- APHA tryout protocols limit the number of spectators that can attend an event to one/participant. APHA will re-evaluate as time passes.
- Currently there are 142 players registered out of Phoenix, which is down from last year.
 - U7 – 22
 - U9 – 35

- U10 – 14
- U11 – 12
- U13 – 18
- U15 - 16
- U18 – 6
- F U9 - 4
- F U11 – 2
- F U13 – 6
- F U15 – 6
- F U18 – 1
- We will await word from the RM about the use of the Hockey Hutch and the outdoor ice. If teams are permitted to practice outdoors and we remain in Phase 2 no more than 19 players will be allowed on the ice. If two teams are sharing the ice they must remain on their half of the ice.
- Ice fees are projected to increase an average of \$20/hour to offset facilities increased costs with COVID protocols. This has resulted in a need for APHA to increase fees as the operation of teams will be at an increase cost. This is an unfortunate reality to our current situation.

Baseball Report by Jack Bell

Nothing to report.

Dave Deleurme will be attending with Jack. Dave is considering taking over the Baseball Convenor Position.

Softball Report by Jana More

- As many of you have seen - Our U12 team won the B side provincials this year!!!
- U19's finally finished their season last Sunday - lost in the gold medal game League championships.
- The St James Softball Secretary is in the final process of confirming rosters to make the proper transfer fees to the Host clubs - so I expect this to be done by next PRA meeting
- All and all a great season!!
- Hope to work better with the RM next year to attend to our diamond - needs to have proper care.
- New for 2020, Softball Manitoba has put borders in place to help develop our kids at the grassroots level. Our catchment is part of the Manitoba Angels territory and we've already been working together to develop a strategy to give our kids the best opportunity to succeed.

Special Events Report by Marian Templeton

Unfortunately, we had to cancel the equipment sale, due to covid restrictions.

Report for Movie Night.

Jody and I met to discuss Halloween Scavenger Hunt. We have a plan to do a family drive around town to businesses to find answers to clues. They will return to phoenix rec and receive a loot bag. All done outside. Register for #'s.

Chase the Ace cancelled until Nov 5th.

I believe the eves troughs are being done.

Gail is fine that we go to the Nursery School to clean, just let her know when.

I would like to talk about taking bleachers to the rink for the winter.

Discuss if we would like to purchase a BBQ. \$100.00 for the hutch?

Discuss meat draw cancellation.

PreSchool Rep Report by Candice Johnson

No Report

Youth Rep Report by Position Vacant

Communications Rep Report by Position Vacant

Canteen Coordinator Report by Marian Templeton

Due to COVID-19 no canteen can be operated

RM of Headingley Council Rep Report by Yolande Franzman

-Tyler Thomaschewski has gone back to school this fall. Two of the summer students from this year, Brendan O'Dowda and Tyler Ammerter were able to stay on sharing Tyler's position working it around their university schedules. They are both wonderful young men. Tyler T is still employed by the municipality and has plans on returning for the summer and to work during breaks from school.

-The RM has just acquired the property just south of the Phoenix Recreation Centre. This will play into the long-range planning for that site.

-The RM is selling 2 lots that are located on Simmons so if you know of anyone who would like to build, please direct them to the RM website.

-The RCMP came and gave us their report that can be found on the website. For the past year, a pilot project was launched seeing the Headingley and Stonewall detachments amalgamated. The pilot is now over, and the plan has been adopted. The RCMP building on McIntosh will still be open here in Headingley. There will still be presence here in town. There are a lot of positives with this plan where we will have more officers on staff, able to have some plain clothed officers, have officer dedicated for certain tasks, have more coverage for sick leave, vacations etc. One of the downsides is that geographically, there is way more to cover (from Stonewall to the RM of McDonald going south). Exact number of kilometres of coverage I don't have. During the pilot, they did not find that the extra miles made a big difference at all.

- I'd also like to mention that our own Jean Ammeter was the recipient of the Lieutenant Governor Historical Preservation Award. She has worked tirelessly for many years on preserving the history of

Headingley. Should you see her in town, please take a minute to congratulate her for her continued efforts with the Historical Society.

MHRD Recreational Director Report by Susanne Moore

Recreation Programs

- MHRD received funding through the Emergency Community Support Fund to support recreation program delivery during COVID (\$51,000)
- Summer programs concluded at the end of August
- Program and Resource Guide is only available in a digital format
- Programs information and registration information went live last week. Program starts have been delayed due to additional planning to accommodate public health guidelines.
- Combination of in person and online program options. Enrollments are limited in size due to capacity restrictions.

Headingley Recreation Facilities Plan

- Presentation was recently made to Council by Scatliff, Miller and Murray (SMM) with updated concept plans on the Tall Grass Prairie, Phoenix Community Centre, Headingley Community Centre and Hudson Street sites.
- Council has directed SMM to proceed with more detailed plans along with phasing/priority assignments and costs of all sites except Phoenix Community Club.
- SMM will reconsider plans for Phoenix Community Club based on recent changes to available space.
- Discussions continue on best approach to report back to stakeholder groups and public.